

**MINUTES
CITY BOARD OF EDUCATION
CITY OF MUSCLE SHOALS, ALABAMA**

The City Board of Education of the City of Muscle Shoals, Alabama, met for the Board's regular meeting in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, on March 15, 2021, at approximately 5:44 p.m. The meeting followed a work session held at 5:30 p.m. Due to the COVID-19 pandemic, the meeting was held in blended live and virtual format. The secretary called the roll with the following results:

Present: Jamie Stoddard (physically present)

Clayton Wood (physically present)

Marilyn Davis (virtual)

Celia Rudolph (physically present)

Farrell Southern (virtual)

Absent: None

Also, physically present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, Denise Woods, Assistant Superintendent, and Sherry Langley, Chief School Financial Officer. Administrators physically present included Wes Pounders, Jason Simmons, and Kevin Davis. Also physically present were supervisors Dennis Conner and Kevin Stephenson.

President Stoddard declared a quorum present and the meeting duly and legally constituted and open for the transaction of business.

A motion to approve the March 15, 2021, agenda was made by Mr. Wood and seconded by Dr. Rudolph. No discussion followed and the motion was subsequently approved with five yes votes as follows:

Stoddard - Yes

Wood - Yes

Davis - Yes

Rudolph - Yes

Southern - Yes

Superintendent Holden recognized Principal Jason Simmons who provided a video presentation highlighting achievements from Webster Elementary School.

President Stoddard asked Dr. Holden if any correspondence had been received that he would like to share with the Board. Superintendent Holden stated he did not have any correspondence to share.

Dr. Stoddard proceeded with the meeting agenda.

I. Business Action Items

Superintendent Holden read the following resolution regarding Consent Agenda action items:

Consent Agenda Resolution

For the consent agenda, the Board has been furnished with background material on each item or has discussed the item at a previous meeting. Consent Agenda items will be acted upon with one vote without discussion. If a Board member wants to discuss any item, it will be pulled from the Consent Agenda and voted on separately.

A. Dr. Holden recommended approval of the following Consent Agenda items:

1. *Minutes – February 22, 2021 (Regular Meeting)*
2. *Bills & Accounts for February*
3. *February Financial Report (February bank statements have been reconciled)*
4. *2021-2022 Code of Conduct*
5. *Revised Five Year Capital Plan*
6. *FY2020 Audit Findings (presented in Work Session)*

A motion to approve the superintendent's recommendation was made by Dr. Rudolph and seconded by Mr. Wood. No discussion followed and the superintendent's recommendation was approved by five yes votes as follows:

Stoddard	-	Yes
Wood	-	Yes
Davis	-	Yes
Rudolph	-	Yes
Southern	-	Yes

B. Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent's recommendation was made by Mr. Wood and seconded by Dr. Rudolph. No discussion followed and the superintendent's recommendation was approved by five yes votes as follows:

Stoddard	-	Yes
Wood	-	Yes
Davis	-	Yes
Rudolph	-	Yes
Southern	-	Yes

For the benefit of the audience, the Personnel Report was read by Dr. Holden.

The Personnel Report is shown at the end of these minutes.

II. Superintendent's Report/Announcements

- Muscle Shoals employees have now had the opportunity to be fully vaccinated against COVID-19. Dr. Holden stated most employees had their second shots last week and some were able to get their second shots today. This is certainly a sign that we are rounding the corner in this historic and unprecedented pandemic.
- Governor Ivey extended the mask order and other restrictions related to COVID-19 until April 9. Muscle Shoals, along with other districts across the state, will most likely look at health and safety measures and update those on or before April 9.

- Steps will continue to be taken to keep Muscle Shoals City Schools safe from cyberattacks. Cyber safety has become more and more of an issue as school systems are now prime targets. Employees are being trained on how to spot what are called “phishing” attempts. So far, a drill has been held and employees were asked to participate in a training module.
- Superintendent Holden publicly thanked the Shoals Homebuilders Association. Muscle Shoals Middle School is currently in the process of renovating the special education classroom and the Shoals Homebuilders Association and its members have generously committed \$10,000 toward the project. This is a testament to the great partnerships the school system has throughout the Shoals area.

Band

- The Muscle Shoals band program had 21 students selected for the Alabama Bandmasters Association All State band happening live in April. There were also 29 students selected for the Alabama Bandmasters Association District 3 honor band.
- The percussion ensemble placed first at their last contest with the highest score of the entire contest. Angels and Demons is a show you definitely want to see live!
- This week, the Music Performance Assessment will be recorded and submitted for judging virtually.
- Word from Mr. Waters, Muscle Shoals High School band director, “We are looking forward to continued improvement as far as Covid restrictions are concerned. Next year promises to be a year with more performances and for sure more competitions. April 20th is our planned spring concert called A NIGHT AT THE THEATRE! All movie soundtracks with students dressed as characters from the movies STAR WARS, HARRY POTTER, WILLY WONKA and more.”

Chorus/Show Choir

- Two upcoming performances: Newsies Concert Series, March 14-15, and Hunchback of Notre Dame, April 18-20.

Sports

- Both varsity boys and girls finished the season in the regional basketball tournament.
- Sara Puckett was invited to play in the Alabama-Mississippi All-Star Game on March 12.

Student Achievement

- Mallie Hester was elected as the State Director for Anchor Club.

III. Superintendent Holden stated the next item on the agenda is an executive session.

The Alabama Open Meetings Act allows nine reasons a school board may go into an executive session. One of those reasons includes negotiations to buy, sell, or lease property. Dr. Holden made a recommendation that the Board enter into executive session to discuss negotiations to buy real property. He stated that after the executive session, the Board will reconvene to adjourn and there will be no other business conducted tonight. Board President Stoddard asked for a motion for the Board to transition into executive session. The motion was made by

Dr. Rudolph and seconded by Mr. Wood. No discussion followed and the superintendent’s recommendation was approved by five yes votes as follows:

- Stoddard - Yes
- Wood - Yes
- Davis - Yes
- Rudolph - Yes
- Southern - Yes

Dr. Stoddard stated the Board would move into another conference room for the executive session that would last approximately 30 minutes or less. He also stated no further business would be conducted after the Board returns. Dr. Stoddard stated guests were welcome to remain if they wished to do so but the Board would return just to adjourn.

At 6:51 p.m., Superintendent Holden made a recommendation that the Board reconvene in regular meeting session. A motion was made by Mr. Wood and seconded by Dr. Rudolph. No discussion followed and the superintendent’s recommendation was approved by five yes votes as follows:

- Stoddard - Yes
- Wood - Yes
- Davis - Yes
- Rudolph - Yes
- Southern - Yes

IV. Adjournment

President Stoddard asked for a motion to adjourn. A motion was made by Dr. Rudolph and seconded by Mr. Wood. The motion to adjourn was approved by five yes votes as follows:

- Stoddard - Yes
- Wood - Yes
- Davis - Yes
- Rudolph - Yes
- Southern - Yes

Minutes approved:

Attest:

Chad Holden

SEAL

Personnel Report

I. Retirement/Resignation

- 1. Teresa (Terri) Goins**
Teacher, McBride Elementary School, Retiring effective June 1, 2021
- 2. Anna Uhlman**
Teacher, Highland Park Elementary School, Retiring effective June 1, 2021
- 3. Lori Malone**
Teacher, Howell Graves Preschool, Retiring effective June 1, 2021

II. Other/Contract Employment or Supplemental Assignment

- 1. James “Ray” Phyfer**
Basketball announcer for MSHS games between 11/20/2020 and 02-20-2021. \$120.00 per game (10 games). To be paid from Boys/Girls Basketball
- 2. Hannah Curtis**
Cheerleader Clinic instructor at MSHS, March 2021, to be paid \$400.00 from cheerleader funds
- 3. Saylor Collum**
Cheerleader Clinic instructor at MSMS, March 2021, to be paid \$250.00 from cheerleader funds
- 4. Terri Self**
\$3,000.00 stipend for additional duties during the spring 2021 semester following the unexpected death of CNP Director, Betsy Speer. To be paid at the conclusion of the 2020-2021 school year.

NOT BOARD ACTION ITEMS – FOR INFORMATION ONLY:

The following individual will be employed through Kelly Staffing:

- Gracie Stanfield will fill an ELA leave at MSHS approximately 4-1-2021 through 05-27-2021, but flexible with medical needs of the teacher.